

VPPAG packaging harmonization sub-group: minutes of meeting # 3

Date: 13th February 2013

	Representing
Present: Sy Gebrekidan (SG)	IFPMA
Andrea Arancibia (AA)	IFPMA ¹
Fabian de Paoli (FP)	IFPMA
Kingman Ng (KN)	IFPMA
Brad Holstine (BH)	IFPMA
Wolfram Shlimme (WS)	IFPMA
Inder Jit Sharma	DCVMN ¹
Oz Mansoor (OM)	UNICEF
Debra Kristensen (DK)	PATH
Andrew Garnett (AG)	Consultant
Apologies: Giselle Corrêa Miranda	DCVMN

Item	Action
Previous minutes: Accepted.	
Gantt chart programme: SG has circulated the programme to colleagues. Agreed that tasks will be assigned before the next meeting . In addition SG will contact Giselle Corrêa Miranda with a view to dividing the tasks between IFPMA and DCVMN.	IFPMA, DCVMN
Agreed that we should aim for the end of June target date. However OM indicated that more time will be available if needed.	
Six Sigma: A slide set has been put together. This will be shared before the next meeting . BH outlined the scope of Six Sigma and its relevance to this project as a structured approach to problem solving – the key to success is correct understanding of the problem.	IFPMA
SG confirmed that Joe Provo, who is a Six Sigma ‘black belt’, will be joining the panel of IFPMA technical experts.	
SG is also investigating funding sources for a Six Sigma consultant to help the team. There is a low probability of obtaining agreement, and we will not know until mid to late March	
Draft country questionnaire: A first draft of the country questionnaire was circulated before the meeting. Agreed that initial comments should be sent to AG by Monday 18 February .	All
DK suggested that AG should work with Kate Bartholomew at PATH to finalise the Survey Monkey on-line version. AG will prepare an introductory section to explain the purpose of the survey and the terminology used.	DK, AG, PATH
AG proposed that the questionnaire be sent to an agreed list of named individuals. DK and AG will prepare a list of names of relevant national and sub-national staff in the Optimize pilot countries plus other country contacts.	DK, AG

¹ With communication problems.

Item	Action
<p>OM suggested that, in addition, the questionnaire link should be posted in the GIN (Global Immunization News) as well as on TechNet.</p>	
<p>Modelling work: Group comments on the relevance of the proposed modelling work by the University Of Pittsburgh remain outstanding- see previous minutes. Comments are invited before the next meeting.</p>	All
<p>IPAC meeting in April: SG suggested a face-to-face meeting to coincide with the next IPAC meeting in Geneva. SY/OM to liaise.</p>	SY, OM
<p>AOB: OM requested physical examples of current secondary and tertiary cartons, especially for those vaccines on the current UNICEF procurement list. OM to follow up with manufacturers and Supply Division.</p>	OM
<p>Next meetings:</p>	
<p>The following times have been scheduled:</p>	All
<ul style="list-style-type: none"> • Wednesday 27th February at 13:00-14:00 GMT • Wednesday 13th March at 15:00-16:00 GMT • Wednesday 27th March at 13:00-14:00 GMT 	
<p>UNICEF to send invitations and provide call-in details</p>	UNICEF

Circulation:

- omansoor@unicef.org
- zaffranm@who.int
- zipurskys@who.int
- dkristensen@path.org
- andrew@agarnett.demon.co.uk
- Gisa@bio.fiocruz.br
- inderjit.sharma@seruminstitute.com
- leizhang163@163.com; zhanglei@cdibp.com
- vina@biofarma.co.id
- s.pagliusi@dcmvn.org
- sy_gebrekidan@merck.com
- Andrea.Arancibia@sanofipasteur.com
- FABIAN.DE-PAOLI@GSK.COM
- Patricia.Fompeyrine@sanofipasteur.com
- kingman.ng@novartis.com
- Andrew.kewson@novartis.com
- brad.holstine@merck.com
- wolfram.schlimme@crucell.ch